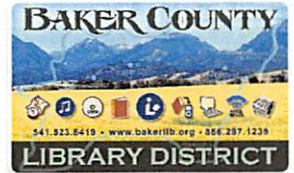


FY 2017-2018

TAX CERTIFICATION AND BUDGET FILING

SUBMISSION TO COUNTY ASSESSOR & CLERK



ASSESSOR TAX CERTIFICATION

By July 15, a local government that is subject to local budget law, and imposes an ad valorem tax or another "tax on property," must submit two copies of the following to the county assessor in the county where the principal office of the local government is located and where applicable, the tax supervising and conservation commission:

- The notice of property tax and certification **Form LB-50**, ED-50 or UR-50;
- The **resolution statements** that adopt the budget, make appropriations, and declare and categorize taxes; and
- The **ballot measure** for any tax that received voter approval during the current fiscal year [ORS 294.458(3), renumbered from 294.555(3), ORS 310.060, and OAR 150-294.555(2)-(B)].

COUNTY CLERK FILING

A complete copy of your budget must be submitted to the county clerk by September 30.

Contents of the complete budget document

OAR 150-310.060(7) lists the contents of the completed budget document as follows:

- ✓ (a) A copy of the notice(s) of the budget committee meeting showing the dates published, or an affidavit of publication, accompanying a copy of the actual publications; *4/28/17 BCH ; 4/20/17 HCJ*
- ✓ (b) A copy of the notice of budget hearing showing the date published, or an affidavit of publication, accompanying a copy of the actual publications; *6/7/17 BCH ,*
- ✓ (c) A copy of all the budget detail sheets;
- ✓ (d) A copy of the resolution statement or ordinance that adopt the budget, and make appropriations; (e) If the district is imposing ad valorem taxes or other taxes on property, a copy of the resolution statement or ordinance that imposes the tax;
- ✓ (f) If the district is imposing ad valorem taxes or other taxes on property, a copy of the resolution statement or ordinance that categorizes the tax for purposes of Article XI, section 11(b), of the Oregon Constitution;
- ✓ (g) If the district is imposing ad valorem taxes or other taxes on property, a copy of the Notice of Property Tax Levy form;
- ✓ (h) Sample ballots of any new ad valorem tax authority approved by the voters and being used for the first time by the district.

The budget document may include any other document the district chooses to include.

Source: *Oregon Dept. of Revenue - Local Budgeting Manual. 150-504-420 (Rev. 05-12)*

BAKER COUNTY ASSESSOR ****2 COPIES**** (Due: Jul. 15, 2017)

<i>7/14/17</i>	<i>[Signature]</i>
DATE	RECEIVED BY (Signature)

BAKER COUNTY CLERK (Due: Sep. 30, 2017)

<i>09/29/2017</i>	<i>[Signature]</i>
DATE	RECEIVED BY (Signature)

Baker County Library District
 2400 Resort St
 Baker City OR 97814
 541.523.6419
www.bakerlib.org

Baker City Herald

www.bakercityherald.com

1915 First Street, Baker City, Oregon 97814 -- (541) 523-3673 -- fax:(541) 523-6

AFFIDAVIT OF PUBLICATION

STATE OF OREGON, COUNTY OF BAKER

I, **Julie Ferdig**, a citizen of the United States and a resident of the county aforesaid; over the age of eighteen years, and not party to or interested in the below entitled matter. I am the principal clerk of the printer of the Baker City Herald, a three day a week newspaper of general circulation, published in the aforesaid county and state as defined by ORS 193.010 and ORS 193020, that

Acct. Name: Baker County Library

Legal No.: 00049724

Legal Description: Notice of Budget Committee Meeting

a printed copy of which is hereto affixed was published in each regular and entire issue of the said newspaper on the following dates, to wit:

April 28, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct

Dated at Baker City, Oregon this 28 day of April, 2017

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Baker County Library District, Baker County, State of Oregon, to discuss the budget for the fiscal year July 1, 2017 to June 30, 2018 will be held at Baker County Public Library, 2400 Resort St. Baker City, OR. The meeting will take place on **Wednesday, May 24, 2017 at 5:00 pm.** The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. If a continuance is necessary, a 2nd meeting is tentatively scheduled for **Wednesday, May 31, 2017 at 5:00 pm.** A copy of the budget document may be inspected or obtained on or after **May 15, 2017** at Baker County Public Library, weekdays between 9:00 am and 6:00 pm and weekends between 12:00 pm and 4:00 pm or on the library website at www.bakerlib.org/about/budget.

Legal No. 00049724
Published: April 28, 2017



Julie Ferdig

Sarah Smith
Notary Public of Oregon

B.C. Library

NOTICE OF PUBLICATION

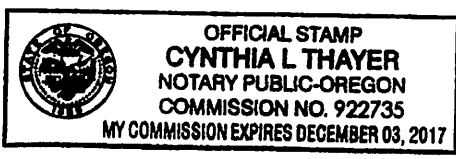
I, Debra Lowe, being first duly sworn, affirm that I am the Secretary of the *Hells Canyon Journal*, a weekly newspaper of general circulation published in the City of Halfway, Baker County, State of Oregon; that such newspaper is made up of at least eight (8) pages of six (6) columns each, of at least twenty-one (21) inches in depth of type matter; that such newspaper was regularly and uninterruptedly published once each week for at least twelve (12) consecutive months immediately preceding the first publication of the attached notice, and has more than two-hundred (200) bona fide subscribers within said county; that the attached Legal Ad for Budget Meeting of which one hereto attached is a true and correct copy as printed, was published in the regular and entire issue of said newspaper and not in any supplement thereof, once each week for one successive and consecutive weeks, commencing with the issue dated the 26th day of April, 2017; ending with the issue dated the 26 day of April, 2017; and that the amount of charge made and to be collected by such newspaper for such publication is \$ 20⁰⁰.

Debra Lowe
Debra Lowe

State of OREGON
County of Baker

Signed and sworn to before me on April 26, 2017

Cynthia L Thayer
Notary Public - State of Oregon
My Commission expires December 3, 2017



years and that would gener-

might if there is danger of frost) to get established until just before Memorial Day when they are delivered via wagon to town for the season. The baskets are picked up again in the fall and stored for the winter until they are ready for the next season.

After learning the hard way that drip systems close easily and volunteer watering crews can be unreliable, HCIP handed over watering and fertilizing responsibilities to the individual businesses. A high-grade potting soil is used at planting time.

Invoice

BUDGET COMMITTEE MEETING

The Budget Committee of the Baker County, State of Oregon, to discuss the budget for 2017 to June 30, 2018 will be held at Baker County, 2400 Resort St, Baker City, OR. The meeting is scheduled for Wednesday, May 24 2017 at 5:00 pm. The purpose is to receive the budget message and to receive the public on the budget. This is a public meeting where the Budget Committee will take place. Any person may attend the meeting and discuss the proposed programs with the committee. If a continuance is necessary, a 2nd meeting is scheduled for Wednesday, May 31 2017 at 5:00 pm. A copy of the budget document may be inspected or obtained on or after May 24 2017 at Baker County Public Library, weekdays between 9:00 am and 6:00 pm and weekends between 12:00 pm and 4:00 pm or on the library website at www.bakerlib.org/about/budget.

Date	Invoice #
2017	50878



Pine-Eagle School District
3rd Quarter 2016-2017 Honor Roll

<p>Seniors Baylee Bell* Shane Denig* Katelyn Jensen* Hannah Tanaka*</p> <p>Juniors Joseph Aguilar* Nathan Seggerman* Colton Walker</p> <p>Sophomores Kylee Jensen* Levi McCoy Brandon Roe</p>	<p>Aubrey Vannice* Jasper Wagner</p> <p>Freshmen Madison Morgan*</p> <p>Eighth Grade Seth Butler Cameron Chetwood* Jodi Graven Abbie Hunt* Curtis May McKenna Olson Sammy Pollock Jeremiah Simmrell</p>	<p>Cutter Tanaka Sasha Wright</p> <p>Seventh Grade Chase Butner* Coy Butner Taylor Cochell* Ty Graven Ephraim Jensen Dustin Melchior William Seggerman* Hunter Simpson Charlotte Thomas* Katelynn Thomas Bronson Walker*</p>
--	---	---

*4.0 Grade Point Average

Project	
Amount	
20.00	20.00

*What lies behind you and what lies in front of you
pales in comparison to what lies inside of you.*

Ralph Waldo Emerson

Snake River PCS

WIRELESS SERVICE

WHERE YOU LIVE & PLAY

\$20.00

Baker City Herald

www.bakercityherald.com

1915 First Street, Baker City, Oregon 97814 -- (541) 523-3673 -- fax:(541) 523-6426

AFFIDAVIT OF PUBLICATION STATE OF OREGON, COUNTY OF BAKER

I, **Julie Ferdig**, a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not party to or interested in the below entitled matter. I am the principal clerk of the printer of the Baker City Herald, a three day a week newspaper of general circulation, published in the aforesaid county and state as defined by ORS 193.010 and ORS 193020, that

Acct. Name: Baker County Library

Legal No.: 2-015193

Legal Description: Budget Hearing

a printed copy of which is hereto affixed was published in each regular and entire issue of the said newspaper on the following dates, to wit:

June 7, 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct

Dated at Baker City, Oregon this 23 day of June, 2017



Julie Ferdig

Sarah Smith

Notary Public of Oregon

Recd 6/27/2017

NOTICE OF BUDGET H

... Library District will be held on June 1...
 ... The purpose of this meeting is to discuss th...
 ... Baker County Library District Budget Committee. A...
 ... may be inspected or obtained at Baker County Public...
 ... viewed online at <http://bakerlib.org/about/budget.htm>
 This budget was prepared on a basis of accounting tha



Gary Dielman (Board Pres.); Perry Stokes (Library Director) Telephone

bakercityherald.com
 4 -- (541) 523-3673 -- fax:(541) 523-6426

FINANCIAL SUMMARY	
TOTAL OF ALL FUNDS	
Beginning Fund Balance/Net Working Capital	
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	
Federal, State and all Other Grants, Gifts, Allocations and Donations	
Revenue from Bonds and Other Debt	
Interfund Transfers / Internal Service Reimbursements	
All Other Resources Except Current Year Property Taxes	
Current Year Property Taxes Estimated to be Received	
Total Resources	

FINANCIAL SUMMARY - REQUIREMENTS	
Personnel Services	
Materials and Services	
Capital Outlay	
Debt Service	
Interfund Transfers	
Contingencies	
Special Payments	
Unappropriated Ending Balance and Reserved for Future Expenditure	
Total Requirements	

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT	
Name of Organizational Unit or Program	
FTE for that unit or program	
Library Services	
FTE	
Sage Library System	
FTE	
Total Requirements	
Total FTE	

STATEMENT OF CHANGES IN ACTIVITIES
 The BCLD FY17-18 budget is effectively flat compared to the prior year. In the collection is significantly constrained by compression. Decreases in grants, do Growth in Personnel is primarily due to a spike in Oregon Public Employee Ref

PROPERTY TAX	
Permanent Rate Levy (rate limit per \$1,000)	0.5334
Local Option Levy	0.249
Levy For General Obligation Bonds	

STATEMENT OF LONG TERM DEBT	
	Estimated Debt Outstanding on July 1.
General Obligation Bonds	
Other Bonds	
Other Borrowings	\$18,500
Total	\$18,500

* If more space is needed to complete any section of this form, insert lines (row

PUBLICATION
 COUNTY OF BAKER

and a resident of the county aforesaid; I am to or interested in the below entitled matter. Baker City Herald, a three day a week in the aforesaid county and state as defined

is published in each regular and entire issue of wit:

7, 2017

that the foregoing is true and correct

June, 2017

Julie Ferdig

Sarah Smith
 Notary Public of Oregon

Recd 6/27/2017

published 6/7/17
Baker City Herald

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Baker County Library District will be held on June 12, 2017 at 6:00 pm PST at Baker County Public Library located at 2400 Resort Street, Baker City, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Baker County Library District Budget Committee. A summary of the budget is presented below.

A copy of the budget may be inspected or obtained at Baker County Public Library (2400 Resort St, Baker City), during regular library hours or viewed online at http://bakerlib.org/about/budget.html. This budget is for an annual budget period.

This budget was prepared on a basis of accounting that is the same as than used the preceding year.

Contact: Gary Dielman (Board Pres.); Perry Stokes (Library Director) Telephone: 541-523-6419 Email: tubingen@eoni.com; librarian@bakerlib.org

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2015-2016	Adopted Budget This Year 2016-2017	Approved Budget Next Year 2017-2018
Beginning Fund Balance/Net Working Capital	485,060	519,000	561,120
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	213,948	225,070	231,100
Federal, State and all Other Grants, Gifts, Allocations and Donations	138,375	134,500	85,600
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	22,500	20,700	16,500
All Other Resources Except Current Year Property Taxes	52,473	69,220	63,085
Current Year Property Taxes Estimated to be Received	943,059	967,000	977,924
Total Resources	1,855,415	1,935,490	1,935,328

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	768,636	795,081	824,618
Materials and Services	530,976	619,118	624,561
Capital Outlay	0	92,000	22,000
Debt Service	2,000	2,000	2,000
Interfund Transfers	22,500	20,700	16,500
Contingencies	45	322,270	325,332
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	531,260	84,321	120,317
Total Requirements	1,855,417	1,935,490	1,935,328

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
Library Services	686,253	709,450	734,988
FTE	14	14	14
Sage Library System	82,383	85,631	89,630
FTE	1	1	1
Total Requirements	768,636	795,081	824,618
Total FTE	15	15	15

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The BCLD FY17-18 budget is effectively flat compared to the prior year. In the General Fund, while tax revenues are projected to increase by 2.5%, collection is significantly constrained by compression. Decreases in grants, donations, and capital outlay are primarily due completion of projects. Growth in Personnel is primarily due to a spike in Oregon Public Employee Retirement System (PERS) rates.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2015-2016	Rate or Amount Imposed This Year 2016-2017	Rate or Amount Approved Next Year 2017-2018
Permanent Rate Levy (rate limit per \$1,000)	0.5334	0.5334	0.5334
Local Option Levy	0.249	0.249	0.249
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$18,500	
Total	\$18,500	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

FORM

LB-20

**RESOURCES
GENERAL FUND**

(Fund)

BAKER COUNTY LIBRARY DISTRICT

(Name of Municipal Corporation)

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year 2017-2018			
Actual		Adopted Budget This Year Year 2016-2017	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2014-2015	First Preceding Year 2015-2016							
1			1	Available cash on hand* (cash basis) or			1	
2	158,124	191,061	255,000	2 Net working capital (accrual basis)	247,770	247,770	247,770	2
3	30,897	28,954	44,000	3 Previously levied taxes estimated to be received	40,000	40,000	40,000	3
4	9,051	7,450	10,000	4 Interest	9,500	9,500	9,500	4
5	4,000	11,500	9,700	5 Transferred IN, from other funds	4,000	4,000	4,000	5
6				6 OTHER RESOURCES				6
7	15,974	16,551	17,500	7 Fines & Fees	17,500	17,500	17,500	7
8	7,045	6,773	7,000	8 State revenue (R2R Grant)	6,800	6,800	6,800	8
9	1,906	3,929	4,000	9 Other Tax Revenues	5,000	5,000	5,000	9
10	5,782	4,346	22,000	10 Federal revenue (E-rate)	7,300	7,300	7,300	10
11	5,088	0	10	11 Special Contracts (Tech support)	0	0	0	11
12	0	0	10	12 Job Training Programs	0	0	0	12
13	951	2,040	26,500	13 Donations, Grants, & Misc	500	500	500	13
14	0			14 Capital financing				14
15		300	2,560	15 Fiscal agency fee (Sage)	2,600	2,600	2,600	15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	238,818	272,904	398,280	29 Total resources, except taxes to be levied	340,970	340,970	340,970	29
30			967,000	30 Taxes estimated to be received	977,924	977,924	977,924	30
31	887,323	943,059		31 Taxes collected in year levied				31
32	1,126,142	1,215,963	1,365,280	32 TOTAL RESOURCES	1,318,893	1,318,893	1,318,893	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM
LB-30

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

General Fund
(name of fund)

Historical Data			REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2017-2018				
Actual		Adopted Budget This Year 2016-2017		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2014-2015	First Preceding Year 2015-2016							
1			1	PERSONNEL SERVICES			1	
2	445,567	549,111	2	Salaries	527,054	527,054	527,054	2
3	178,759	137,142	3	Benefits	207,934	207,934	207,934	3
4	0	0	4	Special Contracts - Grants, Tech Support, Job Training	0	0		4
5	0	0	5	Severance				5
6	0	0	6	Payroll Expenses	0	0		6
7			7					7
8	624,326	686,253	8	TOTAL PERSONNEL SERVICES	734,988	734,988	734,988	8
9	13.90	13.90	9	Total Full-Time Equivalent (FTE)	14.34	14.34	14.34	9
10			10	MATERIALS AND SERVICES			10	
11	100,810	95,908	11	Collection Development	90,000	90,000	90,000	11
12	10,676	12,603	12	Library Consortium	13,400	13,400	13,400	12
13	60,369	68,992	13	Facilities & IT Maintenance	80,800	80,800	80,800	13
14	42,546	34,382	14	Corporate Costs	44,173	44,173	44,173	14
15	81,852	87,975	15	Library Operations	98,200	98,200	98,200	15
16	2,000	2,000	16	Debt Service	2,000	2,000	2,000	16
17			17					17
18			18					18
19			19					19
20			20					20
21			21					21
22			22					22
23			23					23
24			24					24
25			25					25
26			26					26
27	298,254	301,860	27	TOTAL MATERIALS AND SERVICES	328,573	328,573	328,573	27
28			28	CAPITAL OUTLAY			28	
29	0	0	29		1,000	1,000	1,000	29
30			30					30
31			31					31
32			32					32
33			33					33
34			34					34
35	0	0	35	TOTAL CAPITAL OUTLAY	1,000	1,000	1,000	35
36	922,580	988,113	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,064,561	1,064,561	1,064,561	36

150-504-030 (Rev 10-16)

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
General Fund
 (name of fund)

1	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2017-2018			1	
	Actual		Adopted Budget This Year 2016-2017		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		2
	Second Preceding Year 2014-2015	First Preceding Year 2015-2016							
				PERSONNEL SERVICES NOT ALLOCATED				2	
								3	
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4	
5				Total Full-Time Equivalent (FTE)				5	
				MATERIALS AND SERVICES NOT ALLOCATED				6	
7	0	0	0					7	
8								8	
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9	
				CAPITAL OUTLAY NOT ALLOCATED				10	
11	0	0						11	
12								12	
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13	
				DEBT SERVICE				14	
15								15	
16								16	
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17	
				SPECIAL PAYMENTS				18	
19								19	
20								20	
21	0	0	0	TOTAL SPECIAL PAYMENTS	0	0	0	21	
				INTERFUND TRANSFERS				22	
23	2,500	1,000	1,000	Transfer - Technology & Election	2,500	2,500	2,500	23	
24	10,000	10,000	10,000	Transfer - Severance Liability	10,000	10,000	10,000	24	
25								25	
26								26	
27								27	
28	12,500	11,000	11,000	TOTAL INTERFUND TRANSFERS	12,500	12,500	12,500	28	
29			247,770	OPERATING CONTINGENCY	241,832	241,832	6,832	29	
30	12,500	11,000	258,770	Total Requirements NOT ALLOCATED	254,332	254,332	19,332	30	
31	922,580	988,113	1,106,510	Total Requirements for ALL Org.Units/Programs within fund	1,064,561	1,064,561	1,064,561	31	
32				Reserved for future expenditure				32	
33	191,061	216,851		Ending balance (prior years)				33	
34				UNAPPROPRIATED ENDING FUND BALANCE			235,000	34	
35	1,126,141	1,215,964	1,365,280	TOTAL REQUIREMENTS	1,318,893	1,318,893	1,318,893	35	

150-504-030 (Rev 10-16)

FORM
LB-31

DETAILED REQUIREMENTS

GENERAL FUND
(Name of Fund)

Historical Data				REQUIREMENTS FOR: Personnel Services		Budget for Next Year 2017-2018					
Actual		Adopted Budget This Year Year 2016-2017	1			Object Classification	Detail	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2014-2015	First Preceding Year 2015-2016										
1									1		
2	71,718	72,436	73,874	2	MGT4	Library Director	75,362	75,362	75,362	2	
3	47,653	48,123	49,094	3	16/5	IT Network and Systems Administrator	49,927	49,927	49,927	3	
4	23,214	27,539	28,500	4	14/5	Admin Assistant - Business Mgr	28,376	28,376	28,376	4	
5	41,159	41,570	42,411	5	13/5	Admin Assistant - Library Mgr	43,259	43,259	43,259	5	
6	8,522	35,910	38,465	6	11/5	Librarian I - Cataloging / Tech Svcs	39,228	39,228	39,228	6	
7	6,045	4,060	6,200	7	11/5	Library Asst I - Public Services / Outreach (Bookmobile)	13,590	13,590	13,590	7	
8	30,722	34,200	36,619	8	10/5	Library Tech II - Coll Mgmt / Serials Specialist	37,361	37,361	37,361	8	
9	24,099	22,930	30,127	9	7/5	Library Tech I - Public Services / Children & Teen Specialist	32,270	32,270	32,270	9	
10	12,183	8,102	7,670	10	5/5	Library Asst I - Public Services	8,136	8,136	8,136	10	
11	12,575	18,035	20,090	11	5/5	Library Asst I - Coll Mgmt / Processing	20,495	20,495	20,495	11	
12	18,833	21,053	24,399	12	5/5	Library Asst II - Col Mgmt / Processing & Eval. Specialist	24,886	24,886	24,886	12	
13	28,962	32,715	31,733	13	5/5	Librarian I - Public Services + Coll Mgmt Lead	32,363	32,363	32,363	13	
14	4,290	4,971	3,000	14	5/5	Library Asst I - Public Services / Outreach (Bookmobile)	0	0	0	14	
15	58,418	62,091	68,317	15	5/4-5	Library Asst I - Public Services / Outreach (Branch Leads)	64,645	64,645	64,645	15	
16	6,370	7,096	10,413	16	5/4	Facilities Maintenance	14,602	14,602	14,602	16	
17	18,585	18,699	18,996	17	5/3	Library Asst (prev Admin Asst - Lib Mgr)	10,625	10,625	10,625	17	
18	6,088	3,907	7,500	18	3/5	Library Asst I - Public Services	5,007	5,007	5,007	18	
19	15,171	14,412	9,600	19	3/3	Library Pages	15,897	15,897	15,897	19	
20	9,875	8,654	9,500	20	X	Temp staff	8,522	8,522	8,522	20	
21	1,085	244	1,500	21	BENEFITS	Staff training	2,500	2,500	2,500	21	
22	45,409	62,364	56,000	22	BENEFITS	Retirement (PERS)	77,201	77,201	77,201	22	
23	33,617	36,202	37,300	23	BENEFITS	Social Security (FICA)	40,320	40,320	40,320	23	
24	434	536	600	24	BENEFITS	State Unemployment Tax (SUTA @ .001) + Payroll Exp	527	527	527	24	
25	94,705	92,606	93,932	25	BENEFITS	Group Health Insurance	86,653	86,653	86,653	25	
26	3,872	542	2,700	26	BENEFITS	Workers Comp Insurance	2,424	2,424	2,424	26	
27	723	768	900	27	BENEFITS	Life Insurance	808	808	808	27	
28		6,488		28	BENEFITS	Severance				28	
29			10	29		Payroll expenses				29	
30				30						30	
31	14	14	14	31		Total Full Time Equivalent (FTE)*	14	14		31	
32				32		Ending balance (prior years)				32	
33				33		UNAPPROPRIATED ENDING FUND BALANCE				33	
34	624,326	686,253	709,450	34		TOTAL REQUIREMENTS	734,988	734,988	734,988	34	

150-504-031 (Rev 10-16)

* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

FORM
LB-31

DETAILED REQUIREMENTS

GENERAL FUND
(Name of Fund)

Historical Data				REQUIREMENTS FOR: Materials & Services		Budget for Next Year 2017-2018					
Actual		Adopted Budget This Year Year 2016-2017	1			Object Classification	Detail	Proposed by Budget Officer		Approved by Budget Committee	Adopted by Governing Body
Second Preceding Year 2014-2015	First Preceding Year 2015-2016										
1				1					1		
2	100,810	95,908	97,000	2	Collection Development (Books, audiovisual, digital, etc)	90,000	90,000	90,000	2		
3	10,676	12,603	13,050	3	Library Catalog (Sage)	13,400	13,400	13,400	3		
4	21,236	27,399	33,200	4	Facilities Maintenance	33,500	33,500	33,500	4		
5	11,270	10,420	12,000	5	Janitorial Contract	18,450	18,450	18,450	5		
6	2,660	2,121	3,250	6	Janitorial Supplies	3,250	3,250	3,250	6		
7	2,851	3,078	2,600	7	Equipment Maintenance Services / Lease	2,600	2,600	2,600	7		
8	22,352	25,974	23,000	8	Computer Maintenance	23,000	23,000	23,000	8		
9	7,001	5,721	6,000	9	Bookmobile Operations	6,000	6,000	6,000	9		
10	15,812	16,265	17,275	10	Insurance	17,475	17,475	17,475	10		
11	6,361	2,422	5,550	11	Travel and Training	4,500	4,500	4,500	11		
12	2,567	0	3,500	12	Election	3,500	3,500	3,500	12		
13	7,650	7,905	8,200	13	Audit	8,573	8,573	8,573	13		
14	813	855	1,200	14	Bookkeeping	1,000	1,000	1,000	14		
15	2,420	2,856	2,750	15	Dues and subscriptions	2,900	2,900	2,900	15		
16	2,000	2,000	2,000	16	Debt Service	2,000	2,000	2,000	16		
17	1,549	1,487	1,600	17	Publication	1,600	1,600	1,600	17		
18	1,042	1,159	1,410	18	Financial Mgt Fees	1,375	1,375	1,375	18		
19	250	250	250	19	Legal Administration	250	250	250	19		
20	2,958	1,183	2,500	20	Public Programs	3,000	3,000	3,000	20		
21	2,955	2,964	3,600	21	Branch Mileage	3,600	3,600	3,600	21		
22	11,647	17,440	15,500	22	Library Services Supplies	15,500	15,500	15,500	22		
23	4,133	4,599	12,400	23	Youth Programs (Summer Reading, storytime, teen)	13,000	13,000	13,000	23		
24	1,494	1,572	1,500	24	Postage/Freight	1,500	1,500	1,500	24		
25	41,528	42,352	42,625	25	Utilities	41,140	41,140	41,140	25		
26	13,095	13,327	13,900	26	Telecommunications	17,460	17,460	17,460	26		
27	1,125	0	200	27	Special contracts - grants, tech support travel	0	0	0	27		
28				28	Miscellaneous				28		
29				29					29		
30				30					30		
31				31	Total Full Time Equivalent (FTE)*				31		
32				32	Ending balance (prior years)				32		
33				33	UNAPPROPRIATED ENDING FUND BALANCE				33		
34	298,254	301,860	326,060	34	TOTAL REQUIREMENTS	328,573	328,573	328,573	34		

150-504-031 (Rev 10-16)

* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions.

FORM
LB-10

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

OTHER USES
(Fund)

BAKER COUNTY LIBRARY DISTRICT
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2017-2018						
Actual		Adopted Budget Year 2016-2017		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2014-2015	First Preceding Year 2015-2016									
1			1	RESOURCES			1			
2			2	Cash on hand * (cash basis), or			2			
3	148,998	158,577	3	Working Capital (accrual basis)			3			
4			4	Previously levied taxes estimated to be received			4			
5	688	871	5	Interest			5			
6	12,500	11,000	6	Transferred IN, from other funds			6			
7	8,000	27,835	7	Grants and Loans			7			
8	1,220	1,977	8	Donations			8			
9	3,279	3,935	9	Book Sales online			9			
10		6,562	10	Program reimbursements			10			
11	174,684	210,757	11	Total Resources, except taxes to be levied			11			
12			12	Taxes estimated to be received			12			
13			13	Taxes collected in year levied			13			
14	174,684	210,757	14	TOTAL RESOURCES			14			
16			15	REQUIREMENTS **			15			
16			16	Org Unit or Prog & Activity	Object Classification	Detail		16		
17	9,060	38,065	17			Memorial & Grants Dept.	109,300	109,300	109,300	17
18	0	0	18			Election reserve	3,000	3,000	3,000	18
19	1	1	19			Literacy Dept.	850	850	850	19
20	3,005	9,375	20			Technology Dept. Reserve	2,500	2,500	2,500	20
21		0	21			Capital Projects Dept. Contingency	5,000	5,000	5,000	21
22	41	45	22			Severance Liability Dept. Contingency	67,500	67,500	67,500	22
23		0	23			Corporate Costs (Bank & sales fees)	350	350	350	23
24	4,000	11,500	24	TRANSFER		Transfer Out	4,000	4,000	4,000	24
25			25							25
26			26							26
27			27							27
28			28							28
29			29							29
30	158,577	151,771	30	Ending balance (prior years)						30
31			31	UNAPPROPRIATED ENDING FUND BALANCE						31
32	174,684	210,757	32	TOTAL REQUIREMENTS			192,500	192,500	192,500	32

150-504-010 (Rev. 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

FORM
LB-10

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

SAGE LIBRARY SYSTEM
(Fund)

BAKER COUNTY LIBRARY DISTRICT
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2017-2018		
Actual		Adopted Budget Year 2016-2017				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2014-2015	First Preceding Year 2015-2016							
1			1	RESOURCES			1	
2			2	Cash on hand * (cash basis), or			2	
3	95,000	135,422	3	Working Capital (accrual basis)			3	
4			4	Previously levied taxes estimated to be received			4	
5		10	5	Interest			5	
6	193,160	197,097	6	Membership dues			6	
7			7	Transferred IN, from other funds			7	
8	118,811	95,404	8	Restricted grants			8	
9	6,030	772	9	Miscellaneous revenue			9	
10	7,118		10	Proceeds from prior fiduciary account			10	
11			11				11	
12	420,119	428,695	12	Total Resources, except taxes to be levied			12	
13			13	Taxes estimated to be received			13	
14			14	Taxes collected in year levied			14	
15	420,119	428,695	15	TOTAL RESOURCES			15	
16			16	REQUIREMENTS **			16	
17			17	Org Unit or Prog & Activity	Object Classification	Detail		
18			18	PERSONNEL SERVICES			18	
19	49,643	55,708	19	PERSONNEL	SALARIES	Systems administrator	58,000	
20	5,165	5,310	20	PERSONNEL	SALARIES	Admin Assistant - Business Mgr	5,750	
21	54,808	61,018	21			<i>Total Salaries</i>	63,750	
22			22					
23	7,206	8,069	23	PERSONNEL	BENEFITS	Retirement	13,100	
24	4,096	4,240	24	PERSONNEL	BENEFITS	Social Security	4,900	
25	30	47	25	PERSONNEL	BENEFITS	Worker's compensation	80	
26	9,810	7,215	26	PERSONNEL	BENEFITS	Health insurance	7,550	
27	48	47	27	PERSONNEL	BENEFITS	Unemployment insurance	65	
28	72	95	28	PERSONNEL	BENEFITS	Life insurance	100	
29	96	1,652	29	PERSONNEL	BENEFITS	Payroll insurance	85	
30	21,358	21,365	30			<i>Total benefits</i>	25,880	
31	76,166	82,383	31	TOTAL PERSONNEL SERVICES			89,630	
32			32					
33			33	MATERIALS & SERVICES			33	
34	745	260	34			Telecommunications	250	
35	5,309	1,733	35			Technology	4,500	
36	0	0	36			Accounting and auditing	0	
37	0	300	37			Administrative services (BCLD)	2,560	

38	59,505	54,908	56,100	38		System support (HRCLD)	57,783	57,783	57,783	38
39	45,835	45,922	2,500	39		Technical services	2,500	2,500	2,500	39
40	0	0	50	40		Legal services	50	50	50	40
41	2,583	1,013	3,750	41		Dues and subscriptions	3,750	3,750	3,750	41
42	91	64	100	42		Postage/freight	50	50	50	42
43	0	0	50	43		Printing	25	25	25	43
44	624	586	500	44		Supplies, Office	500	500	500	44
45	3,489	2,460	3,000	45		Travel	2,500	2,500	2,500	45
46	2,961	4,115	4,500	46		Training	5,000	5,000	5,000	46
47	87,389	81,689	86,700	47		Courier	90,000	90,000	90,000	47
48	0	0	0	48		Member credits	12,520	12,520	12,520	48
49	208,531	193,050	166,058	49		TOTAL MATERIALS & SERVICES	181,988	181,988	181,988	49
50				50						50
51				51	RESERVE	RESERVE FUNDS				51
52	0	0	21,000	52		Capital outlay	21,000	21,000	21,000	52
53	0	0	11,000	53		Contingency	11,000	11,000	11,000	53
54				54						54
55				55						55
56	135,422	153,263		56		Ending balance (prior years)				56
57			84,321	57		UNAPPROPRIATED ENDING FUND BALANCE	120,317	120,317	120,317	57
58	420,119	428,696	368,010	58		TOTAL REQUIREMENTS	423,935	423,935	423,935	58

150-504-010 (Rev. 10-16)

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

RESOLUTION No. FY2016-17 R.005

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Baker County Library District hereby adopts the budget for fiscal year 2017-2018 in the total amount of \$ 1,935,328.* This budget is now on file at Baker County Public Library in Baker City, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2017, for the following purposes:

General Fund		Debt Service Fund	
<u>Organizational Unit or Program:</u>		Debt Service 0	
Personnel Services.....	734,988	Total.....	\$0
Materials & Services.....	326,573		
	0	"Other Uses" Fund	
	0	Org. Unit/Program: _____	188,500
<u>Not Allocated to Organizational Unit or Program:</u>		Special Payments.....	0
Personnel Services.....	0	Transfers Out.....	4,000
Materials & Services.....	0	Contingency.....	0
Capital Outlay.....	1,000	Total.....	\$192,500
Debt Service	2,000	Sage Library System Fund	
Special Payments.....	0	Org. Unit/Program: _____	271,618
Transfers Out.....	12,500	Special Payments.....	0
Contingency.....	6,832	Transfers Out.....	0
Total.....	\$1,083,893	Contingency.....	32,000
		Total.....	\$303,618
		Total APPROPRIATIONS, All Funds . . .	\$1,580,011
		Total Unappropriated and Reserve Amounts, All Funds . . .	355,317
		TOTAL ADOPTED BUDGET . . .	\$1,935,328 *

(*amounts with asterisks must match)

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2017-2018 :

- (1) In the amount of \$ _____ OR at the rate of \$ 0.5334 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ _____ OR at the rate of \$ 0.249 per \$1000 of assessed value for local option tax; and
- (3) In the amount of \$ _____ for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ _____ OR \$ 0.5334 /\$1,000
 Local Option Tax.....\$ _____ OR \$ 0.249 /\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$ _____

The above resolution statements were approved and declared adopted on June 12, 2017.

X Gary Diehlman
 Signature

Famy Stokes 6/12/17

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of BAKER County

**FORM LB-50
2017-2018**

Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The Baker County Library District has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Baker County. The property tax, fee, charge or assessment is categorized as stated by this form.

2400 Resort St Baker City OR 97814 6/13/2017
Mailing Address of District City State ZIP code Date

Perry Stokes Library Director/CEO/Budget Officer 541-523-6419 director@bakerlib.org
Contact Person Title Daytime Telephone Contact Person E-Mail

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits Rate -or- Dollar Amount		
1.	Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . .	1	0.5334	Excluded from Measure 5 Limits Dollar Amount of Bond Levy
2.	Local option operating tax	2	0.249	
3.	Local option capital project tax	3		
4.	City of Portland Levy for pension and disability obligations	4		
5a.	Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	5a.		
5b.	Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001	5b.		
5c.	Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.	0	

PART II: RATE LIMIT CERTIFICATION

6.	Permanent rate limit in dollars and cents per \$1,000	6	0.5334
7.	Election date when your new district received voter approval for your permanent rate limit	7	
8.	Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -or- rate authorized per year by voters
OPERATING	MAY 17 2016	2017-2018	2021-2022	0.249

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

Notice of Measure Election District

SEL 803
rev 01/16 ORS 250.035,
250.041, 255.145, 255.345

Notice

Date of Notice 3/15/2016	Name of District Baker County Library District	Name of County or Counties Baker	Date of Election 5/17/2016
------------------------------------	--	--	--------------------------------------

Ballot Title Prepare with assistance from the district attorney or an attorney employed by the district.

Caption 10 words which reasonably identifies the subject of the measure.

Renewal of 5-year local option tax for library operations

Question 20 words which plainly phrases the chief purpose of the measure.

Shall Baker County Library District impose \$0.249 per \$1,000 of assessed value for general operations for five years beginning 2017-18? This measure renews current local option taxes. ORS 280.075(4)(b)

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

This measure will not increase current tax rates. It continues a current local option tax that, without renewal, will expire in June 2017. If renewed, the tax revenue will maintain funding for general operations of Baker County libraries for five years. This replacement levy would run from July 2017 through June 2022. Without this supplemental revenue providing 1/3 of library support, the district will experience severe reductions in workforce, services and operations including: hours open to public; keeping collections current and facilities in good repair; maintenance of computer and network infrastructure resources; and providing programs for children's reading and learning such as early literacy events, online research, homework and tutoring services. The proposed rate will raise approximately \$277,937 in 2017-18, \$282,666 in 2018-19, \$287,466 in 2019-20, \$292,336 in 2020-21, and \$297,277 in 2021-22 for a total of \$1,437,682.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:
 → any measure referred by the district governing body; or
 → any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached? Yes No

Authorized District Official Not required to be notarized.

Name Perry Stokes	Title Library Director / County Librarian
Mailing Address 2400 Resort St, Baker City, OR 97814	Contact Phone 541-523-6419

By signing this document:
 → I hereby state that I am authorized by the district elections authority to submit this Notice of Measure Election and I certify the above ballot title is true and complete.


 Signature


 Date Signed

STATE OF OREGON COUNTY OF BAKER

OFFICE OF THE COUNTY CLERK

PROCLAMATION

WHEREAS, the County Clerk of the County of Baker, State of Oregon, on the 2nd day of June, 2016 pursuant to law duly canvassed the votes for and against the measure submitted to the voters of the County of Baker at the Primary Election, May 17, 2016, as shown by the official abstracts of votes, and

WHEREAS, according to the said canvass, the whole number of votes cast in the County for and against such measures at the aforesaid Primary Election, May 17, 2016, was as follows:

MEASURE NUMBER – 1-67, WEED CONTROL

YES - 3987
NO - 1484

MEASURE NUMBER – 1-68, VECTOR CONTROL

YES - 3046
NO - 1019

MEASURE NUMBER – 1-70, BAKER COUNTY LIBRARY

YES - 4607
NO - 939

NOW, THEREFORE, I, Cindy Carpenter, County Clerk of the County of Baker, State of Oregon, in obedience to and by virtue of the power and authority vested in me by the Laws of this State, do hereby make and issue this proclamation to the people of the County of Baker and do announce and declare that the whole number of votes cast in the County at said Primary Election on May 17, 2016, for and against said measures were as hereinbefore stated.

IN TESTIMONY WHEREOF, I have set my hand and caused the Seal of the County of Baker to be hereto affixed. Done this 2nd day of June, 2016.



Baker County Clerk