

BAKER COUNTY LIBRARY DISTRICT

FINES & FEES SCHEDULE

The District makes every effort to provide services at minimal cost to the user. However, some services may require consumable supplies or significant amounts of staff time. In order to recover its costs for such services, the District may charge fees associated with the service requested. The Library Director may adjust or waive these fees at his/her discretion.

Overdue Materials

Media Items

- Adult accounts \$0.20/day
 - Youth accounts (ages 6-17) \$0.10/day
 - Ready-to-Learn accounts (ages 0-5): \$0.05/day
 - Maximum overdue fees (all accounts) \$5.00/item*
- *Accounts unresolved more than 90 days will be assessed additional charges such as non-refundable Replacement & Re-processing costs and Collections Action fees

Equipment

- First 2 days past due \$10.00/day
- Third + days past due \$25.00/day

Replacement and Collections Action fees may apply for equipment overdue more than 7 days

Lost/Damaged Materials

Media

Repair/Cleaning

- \$3.00/item plus materials costs

Re-processing fee (Applied in addition to Repair or Replacement cost)

- \$5.00/item

Replacement

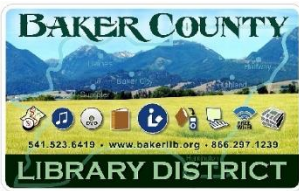
- Media item: retail cost of new item + Reprocessing fee.
*If less than 6 months past due, patrons may bring in a like new *identical* copy of an item to have the retail cost waived. They will still be charged the re-processing fee.
- Media case (including cover art):
 - audiobooks, \$10.00
 - movies, \$5.00, or the item replacement cost, whichever is higher.
- Media cover art only: \$5.00 or the replacement cost, whichever is higher.
- Damaged barcode or spine label: \$1.00.

Equipment

Launchpad tablets

Replacement

- Launchpad tablet: retail cost of new item + \$5.00 reprocessing fee
- USB adapter and/or cable: \$10.00
- Tablet bumper: \$9.00
- Portfolio package: \$8.00
- Portfolio handle: \$1.00



BAKER COUNTY LIBRARY DISTRICT

FINES & FEES SCHEDULE

Special Services

Collections Action

\$15.00 per delinquent account

Unresolved accounts over \$25 may be submitted to a collection agency for recovery of non-returned library materials and unpaid fines. Unresolved accounts over \$50 may be submitted to local law enforcement for legal actions per ORS 357.975. A service fee of \$15.00 will be added to the account balance of each unresolved account needing collections action.

Returned checks

- \$35.00/check

Computer Use Guest Pass

- \$2.00/session
(Fee is waived for visitors able to provide acceptable identification)

Fax

- Send \$1.00/page [U.S. only]; \$2.00/page [international rate]
- Receive \$0.50/page

Library Cards

- Replacement card: \$2.00/card
- Temporary/non-resident card: \$10/one month*; \$20/three mo.*; \$40/six mo.*; \$60/year
(Fee is waived for permanent residents and owners of property in Baker County, Oregon)
*Usage restrictions apply

Non-Sage Interlibrary Loan – audiovisual materials

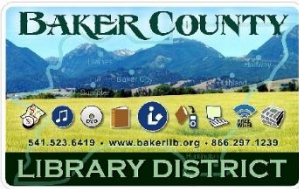
- \$5.00/item for AV materials (audiobooks, movies, and television programs) borrowed from outside of the Sage Library System.
*Payment required prior to item order.

Printing & copying

- Black and white \$0.10/side (8.5x11")
\$0.15/side (8.5x14")
\$0.25/side (11x17")
- Color \$0.50/side (8.5x11")
\$0.75/side (8.5x14")
\$1.00/side (11x17")

Research & Public Records Request fees

- Paper copies or printouts [see: Printing]
- Copies of nonstandard materials (e.g. maps, videos, sounds recordings): Fees shall be the actual costs incurred by the District.
- Research fees for out-of-county residents: First 15 minutes free, \$50.00/hour thereafter, charged in 15-minute increments.



BAKER COUNTY LIBRARY DISTRICT

FINES & FEES SCHEDULE

If a request requires District personnel to spend more than fifteen minutes searching or reviewing records prior to their review or release for copying, the fee shall be charged in fifteen minute increments, for any time spent over fifteen minutes. Fees shall be limited to no more than \$50.00 unless the requester is provided with written notification of the estimated amount of the fee and the requester confirms that s/he wants the District to proceed.

The District shall estimate the total amount of time required to respond to the records request and must be paid in advance before the search will proceed. If the actual time and costs are less than estimated, the excess money shall be refunded to the requester. If the actual time and costs are in excess of the estimated time, the difference shall be paid by the requester when the records are produced.

- Additional charges: If a request is of such magnitude and nature that compliance would disrupt the District's normal operation, the District may impose such additional charges as are necessary to reimburse for its actual costs of producing the records.