

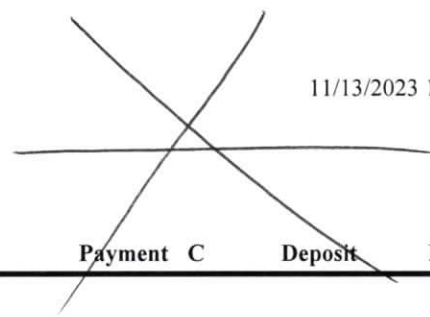
# General Fund

Baker County Library District

11/13/2023 1:57 PM

Register: 1000 · US Bank Checking  
 From 10/15/2023 through 11/16/2023  
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report*  
*Nov. 2023*



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/15/2023	30898 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00	X		2,418.99
10/17/2023	<u>30900</u> ✓	<i>Last # used</i>	-split-	Fines & Fees		X	12.50	2,431.49
10/17/2023			-split-	Fines & Fees		X	3.45	2,434.94
10/17/2023			4100 · Fines and Fees:...	Fines & Fees		X	8.70	2,443.64
10/17/2023			7000 · Capital Outlay	Expense Reimb...		X	7,730.50	10,174.14
10/17/2023			-split-	Fines & Fees		X	142.99	10,317.13
10/17/2023	90695 ✓	US Bank Visa (Corp...	-split-	Online Paymen...	8,111.76	X		2,205.37
10/18/2023	90696	Oregon Department ...	-split-	0514111-6; On...	1,494.62	X		710.75
10/18/2023			1100 · General Pool 52...	Conf# cover vi...		X	9,000.00	9,710.75
10/19/2023	90697	US Bank (Baker Bra...	6000 · Materials and S...	Returned depos...	1.74	X		9,709.01
10/23/2023	90698	<i>-dated 10/12/23/OK</i>	-split-	Paypal Zettle Oct		X	355.13	10,064.14
10/24/2023		<i>used for PERS # 56,74</i>	-split-	Deposit		X	128.75	10,192.89
10/27/2023			5000 · Personal Servic...	Expense Reimb		X	1,374.97	11,567.86
10/27/2023			5000 · Personal Servic...	Cobra Reimb		X	971.52	12,539.38
10/27/2023			-split-	Fines & Fees		X	95.57	12,634.95
10/27/2023	30901 ✓	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			12,609.95
10/27/2023	30902 ✓	Enterprise Library	4100 · Fines and Fees:...	Reimburse dam...	3.99			12,605.96
10/27/2023	30903 ✓	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	217.09			12,388.87
10/27/2023	30904 ✓	BendTel	6000 · Materials and S...	Account 20003...	244.84			12,144.03
10/27/2023	30905 ✓	Northeast Oregon Ho...	-split-	Richland Libra...	258.89			11,885.14
10/27/2023	30906 ✓	Quill	2000 · Accounts Payable	Account 28626...	317.30			11,567.84
10/27/2023	30907 ✓	Rivistas Subscription...	2000 · Accounts Payable	Subscription S...	21.98			11,545.86
10/27/2023	30908 ✓	Library Journal	6000 · Materials and S...	Subscription	99.00			11,446.86
10/27/2023	30909 ✓	Value Line Publishin...	6000 · Materials and S...	Subscription, A...	1,128.00			10,318.86
10/27/2023	30910 ✓	East Oregonian	6000 · Materials and S...	Account EO-39...	224.00			10,094.86
10/27/2023	30911 ✓	La Grande Observer ...	6000 · Materials and S...	Account LG-39...	224.00			9,870.86
10/27/2023	90699	PERS	-split-	02728; Online ...	14,746.40	X		-4,875.54
10/27/2023	90701	Idaho Power	-split-	Account 22063...	140.77	X		-5,016.31
10/27/2023			1100 · General Pool 52...	Conf# cover P...		X	5,000.00	-16.31
10/30/2023			1100 · General Pool 52...	Conf#3819395 ...		X	50,000.00	49,983.69
10/31/2023			-split-	Zettle		X	48.13	50,031.82
10/31/2023	Sage8234	Baker County Public ...	1461 · A/R Due from S...	Expense Reimb...		X	6,263.50	56,295.32
10/31/2023	Sage8235		-split-	Expense Reimb...		X	4,205.63	60,500.95
10/31/2023			6000 · Materials and S...	Service Charge	56.95	X		60,444.00
10/31/2023	Sage8233	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,263.50	X		54,180.50
10/31/2023	30912 ✓	Hanson-Fillmore, Ge...	6000 · Materials and S...	Branch Mileage	131.92			54,048.58
10/31/2023	90702	Oregon Trail Electric...	6000 · Materials and S...	Online paymen...	1,151.63			52,896.95
10/31/2023		QuickBooks Payroll ...	-split-	Created by Pay...	36,711.65	X		16,185.30
10/31/2023		QuickBooks Payroll ...	-split-	Created by Pay...	4,205.63	X		11,979.67
11/01/2023	30918 ✓	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr...	2,200.00			9,779.67

*OK 11/13/2023*

Baker County Library District

11/13/2023 1:57 PM

Register: 1000 · US Bank Checking  
 From 10/15/2023 through 11/16/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/01/2023	90700	AFLAC	-split-	Online Payment	378.17		9,401.50
11/01/2023	5723 ✓	Adamson, Edward C	-split-	Direct Deposit			9,401.50
11/01/2023	5725 ✓	Bogart, Theresa D	-split-	Direct Deposit			9,401.50
11/01/2023	5727 ✓	Bowling, Graysen A	-split-	Direct Deposit			9,401.50
11/01/2023	5729 ✓	Burns, Daisy R	-split-	Direct Deposit			9,401.50
11/01/2023	5731 ✓	Cuevas, Lourdes E	-split-	Direct Deposit			9,401.50
11/01/2023	5732 ✓	Dunn, Jerry Ann T	-split-	Direct Deposit			9,401.50
11/01/2023	5733 ✓	Gaslin, Kalina C	-split-	Direct Deposit			9,401.50
11/01/2023	5735 ✓	Hanley, Shauna S	-split-	Direct Deposit			9,401.50
11/01/2023	5736 ✓	Hanson-Fillmore, Ge...	-split-	Direct Deposit			9,401.50
11/01/2023	5737 ✓	Harrison, Rose M	-split-	Direct Deposit			9,401.50
11/01/2023	5739 ✓	Hayden, Kaylee M	-split-	Direct Deposit			9,401.50
11/01/2023	5741 ✓	Moyer, Robert P	-split-	Direct Deposit			9,401.50
11/01/2023	5742 ✓	Nuttall, John G	-split-	Direct Deposit			9,401.50
11/01/2023	5743 ✓	O'Dell, Tatum A	-split-	Direct Deposit			9,401.50
11/01/2023	5744 ✓	Pearson, Diana	-split-	Direct Deposit			9,401.50
11/01/2023	5745 ✓	Saunders, Sydney L	-split-	Direct Deposit			9,401.50
11/01/2023	5746 ✓	Snyder, Courtney B	-split-	Direct Deposit			9,401.50
11/01/2023	5749 ✓	Taylor, Pamela S	-split-	Direct Deposit			9,401.50
11/01/2023	30913 ✓	Castillo, Fabian Arenas	-split-		522.32		8,879.18
11/01/2023	30914 ✓	MacNaughton, Aman...	-split-		1,233.31		7,645.87
11/01/2023	30915 ✓	Pautsch, Debora W	-split-		51.36		7,594.51
11/01/2023	30916 ✓	Rasmussen, Gwendol...	-split-		466.54		7,127.97
11/01/2023	5724 ✓	Ames, Bryan C	-split-	Direct Deposit			7,127.97
11/01/2023	5726 ✓	Bowers, Sylvia S	-split-	Direct Deposit			7,127.97
11/01/2023	5728 ✓	Brockman, John R	-split-	Direct Deposit			7,127.97
11/01/2023	5730 ✓	Cottrell, Cynthia A	-split-	Direct Deposit			7,127.97
11/01/2023	5734 ✓	Grammon, Melissa N	-split-	Direct Deposit			7,127.97
11/01/2023	5738 ✓	Hawes, A Christine	-split-	Direct Deposit			7,127.97
11/01/2023	5740 ✓	Minnigalieva, Ekater...	-split-	Direct Deposit			7,127.97
11/01/2023	5742 ✓	Spry, Heather E	-split-	Direct Deposit			7,127.97
11/01/2023	5748 ✓	Stokes, Perry N	-split-	Direct Deposit			7,127.97
11/01/2023	5750 ✓	Valentine, Donna M	-split-	Direct Deposit			7,127.97
11/02/2023	30917 ✓	Special Districts Insu...	-split-	03-0026696 Gr...	11,475.82		-4,347.85
11/03/2023	30918 on pg-1		-split-	Fines & Fees		11.10	-4,336.75
11/03/2023			-split-	Fines & Fees		99.35	-4,237.40
11/03/2023	90703	Oregon Savings Gro...	-split-	02728; Online ...	1,060.00		-5,297.40
11/03/2023			1100 · General Pool 52...	Conf# 3825100...		5,000.00	-297.40
11/07/2023			1100 · General Pool 52...	Conf# 3825104...		17,000.00	16,702.60
11/08/2023	90704	IRS Internal Rev Svc...	-split-	93-0984786; O...	11,638.96		5,063.64

✓ Verified numbers  
 Sequence  
 Number Series  
 30000 Regular checks  
 5000 payroll DD  
 90000 ACH/online  
 payments

Ch 11/13/2023

Baker County Library District

11/13/2023 1:57 PM

Register: 1000 · US Bank Checking  
 From 10/15/2023 through 11/16/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/08/2023	90705	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,001.00		2,062.64
11/13/2023	90706	PERS	-split-	02728; Online ...	15,731.39		-13,668.75
11/13/2023	90707	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	689.37		-14,358.12
11/13/2023	90708	Oregon Trail Electric...	6000 · Materials and S...	Online paymen...	104.06		-14,462.18
11/13/2023			1100 · General Pool 52...	Conf# 3827231...		15,700.00	1,237.82
11/14/2023	30919 ✓	ARROS Electric Inc.	2000 · Accounts Payable	Invoice 4453; ...	373.47		864.35
11/14/2023	30920 ✓	Baker & Taylor (Boo...	2000 · Accounts Payable	Account C0097...	44.45		819.90
11/14/2023	30921 ✓	Baker Co Library Dis...	2000 · Accounts Payable	Invoice M2023...	16,428.00		-15,608.10
11/14/2023	30922 ✓	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	233.00		-15,841.10
11/14/2023	30923 ✓	Baker Welding, Inc.	2000 · Accounts Payable	Invoice 66548; ...	2,040.00		-17,881.10
11/14/2023	30924 ✓	Black Distributing, Inc.	-split-	Account 00254...	311.24		-18,192.34
11/14/2023	30925 ✓	Center Point Publishi...	2000 · Accounts Payable	Invoice 205160...	134.82		-18,327.16
11/14/2023	30926 ✓	City of Haines	2000 · Accounts Payable	Account 81; Li...	88.00		-18,415.16
11/14/2023	30927 ✓	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00		-18,497.16
11/14/2023	30928 ✓	City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00		-18,582.16
11/14/2023	30929 ✓	Crown	2000 · Accounts Payable	Customer 1016...	394.03		-18,976.19
11/14/2023	30930 ✓	Demco, Inc.	2000 · Accounts Payable	Cust 360009040	105.63		-19,081.82
11/14/2023	30931 ✓	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	33.41		-19,115.23
11/14/2023	30932 ✓	EO Media Group	2000 · Accounts Payable	Account EO48...	238.04		-19,353.27
11/14/2023	30933 ✓	Grumpy's Repair Inc	2000 · Accounts Payable	Bookmobile Re...	1,185.01		-20,538.28
11/14/2023	30934 ✓	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	3,938.42		-24,476.70
11/14/2023	30935 ✓	Landmark Contractin...	2000 · Accounts Payable	Invoice 1368, ...	617.49		-25,094.19
11/14/2023	30936 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utilitiies	26.63		-25,120.82
11/14/2023	30937 ✓	Pine Telephone (Rally)	2000 · Accounts Payable	Account 00001...	173.00		-25,293.82
11/14/2023	30938 ✓	Quill	2000 · Accounts Payable	Account 28626...	353.51		-25,647.33
11/14/2023	30939 ✓	Reliance Connects (...)	2000 · Accounts Payable	Account 38563...	136.47		-25,783.80
11/14/2023	30940 ✓	Shankle Landscape	2000 · Accounts Payable	Invoice 000263...	150.00		-25,933.80
11/14/2023	30941 ✓	Special Districts Insu...	2000 · Accounts Payable	2024 SDAO M...	1,005.00		-26,938.80
11/14/2023	30942 ✓	Stan's Heating Inc	2000 · Accounts Payable	Invoice 262171...	276.25		-27,215.05
11/14/2023	30943 ✓	Streamline	2000 · Accounts Payable	Invoice FE147...	200.00		-27,415.05
11/14/2023	30944 ✓	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	161.74		-27,576.79
11/14/2023	30945 ✓	Unique Management ...	2000 · Accounts Payable	Client No 2025	50.00		-27,626.79
11/14/2023	30946 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	255.33		-27,882.12
11/14/2023	30947 ✓	Verizon Wireless	-split-	Account 64221...	772.58		-28,654.70
11/14/2023			1100 · General Pool 52...	Conf# 3832681...		40,000.00	11,345.30
11/15/2023	30948 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		11,045.30
11/15/2023	90709	US Bank Visa (Corp...	-split-	Online Paymen...	7,500.07		3,545.23
11/16/2023	90710	CenturyLink Qwest (...)	-split-	Online Pmt, Ac...	138.52		3,406.71
11/16/2023	90711	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	84.00		3,322.71
11/16/2023	90712 ✓	CenturyLink Internet...	6000 · Materials and S...	Online Paymen...	475.86		2,846.85

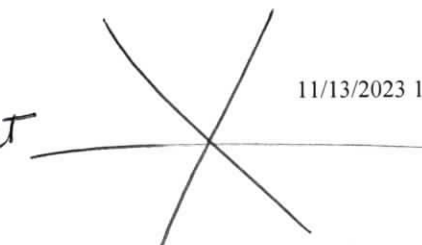
*Ch 11/13/2023*

Baker Co Library - Sage Fund  
*Approved Bills Report*  
*NOV. 2023*

11/13/2023 10:46 AM

Register: 1000 · US Bank Checking  
 From 10/11/2023 through 11/14/2023  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/18/2023	8229 ✓	Oregon Department ...	-split-	0514111-6; On...	160.78	X		1,829.85
10/18/2023	8230 ✓	Oregon Department ...	5000 · Sage Personal S...	Online Qtr 3 ta...	10.47	X		1,819.38
10/26/2023			-split-	Deposit		X	54,017.00	55,836.38
10/27/2023	8231 ✓	PERS	-split-	Online Payment	1,374.97	XOK/PERS		54,461.41
10/27/2023	8232 ✓	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	1,374.97	X		53,086.44
10/27/2023	2023-42		5000 · Sage Personal S...	Reverse duplic...		X	1,374.97	54,461.41
10/31/2023		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75	X		54,459.66
10/31/2023	2455 ✓	Goldsmith, John (Co...	6000 · Materials & Ser...	Courier Mileage	209.60			54,250.06
10/31/2023	2456 ✓	Reser, Mary (Courier)	6000 · Materials & Ser...	Courier Mileage	391.95			53,858.11
10/31/2023	8234 ✓	Baker County Librar...	2900 · Due to General ...	Expense Reimb...	6,263.50	Xdup		47,594.61
10/31/2023	8235 ✓	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	4,205.63	Xdup		43,388.98
10/31/2023		QuickBooks Payroll ...	-split-	Created by Pay...	4,205.63	Xpayroll		39,183.35
10/31/2023	2023-43		2900 · Due to General ...	reverse duplica...		X	6,263.50	45,446.85
10/31/2023	2023-44		5000 · Sage Personal S...	Reverse duplic...		X	4,205.63	49,652.48
11/01/2023	8233 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,261.75	Xcontractor		43,390.73
11/01/2023	5721 ✓	A Christine Hawes	-split-	Direct Deposit				43,390.73
11/01/2023	5722 ✓	Elizabeth A Ross	-split-	Direct Deposit				43,390.73
11/02/2023			-split-	Deposit			42,561.00	85,951.73
11/08/2023	8236 ✓	IRS Internal Revenue...	-split-	93-0984786; O...	2,025.20			83,926.53
11/08/2023	8237 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	394.00			83,532.53
11/09/2023			-split-	Deposit			84,856.00	168,388.53
11/09/2023	8238 ✓	US Bank Visa	-split-	Account 4485 ...	204.16			168,184.37
11/13/2023	8239 ✓	PERS	-split-	02728; Online ...	1,697.77	X/PERS		166,486.60
11/13/2023	8240 ✓	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	1,697.77	dup		164,788.83
11/13/2023	2023-45		5000 · Sage Personal S...	Reverse duplic...			1,697.77	166,486.60
11/14/2023	2457 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Courier Service...	720.00			165,766.60
11/14/2023	2458 ✓	MacDonald, Maxine ...	6000 · Materials & Ser...	Courier Services	634.00			165,132.60
11/14/2023	2459 ✓	Reed, Kathy (Courier)	6000 · Materials & Ser...	Courier Service	900.00			164,232.60
11/14/2023	2460 ✓	Reser, Mary (Courier)	6000 · Materials & Ser...	Courier Mileage	440.95			163,791.65
11/14/2023	2461 ✓	Wirkkala, Susan (Co...	6000 · Materials & Ser...	Courier Mileage	78.60			163,713.05
11/14/2023	2462 ✓	Cox, Kenneth (Tech ...	6000 · Materials & Ser...	Invoice 5, Sage...	300.00	✓		163,413.05
11/14/2023	2463 ✓	OCLC Inc	6000 · Materials & Ser...	Invoice #02445...	1,481.90	✓		161,931.15
11/14/2023	2464 ✓	Goldsmith, John (Co...	6000 · Materials & Ser...	Courier Mileage	209.60			161,721.55



*memberships*  
*42,561.00*  
*Payroll tax*  
*84,856.00*  
*16 checks*  
*\$ 2,983.15*  
*✓*  
*courier*

*Verified number sequence*

*Number Series*

*2000 Regular checks*  
*5000 Direct Depono payroll*  
*8000 ACH/online payments*

*Ch 11/13/2023*

Baker Co Library - Other Funds

11/13/2023 10:56 AM

Register: 1000 · US Bank Checking Memorial  
 From 10/11/2023 through 11/14/2023  
 Sorted by: Date, Type, Number/Ref

*Approved Bills Report*  
*Nov. 2023*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/11/2023	<del>8008</del> ✓	US Bank Visa	6000 · Other Uses Fun...	4485-5945-555...	83.65	X		2,535.32
10/25/2023			4400.0 · OTHER USE...	Book Sales		X	278.52	2,813.84
10/27/2023	1970 ✓	Baker County Public ...	6000 · Other Uses Fun...	Reimburse Amz <i>postage</i>	60.18			2,753.66
10/30/2023			4400.0 · OTHER USE...	Youth program...			1,000.00	3,753.66
10/30/2023			4400.0 · OTHER USE...	Literacy Expen...			264.98	4,018.64
10/31/2023			6000 · Other Uses Fun...	Service Charge	12.00	X		4,006.64
11/09/2023	1972 ✓	Ingram Library Servi...	6000 · Other Uses Fun...	reissue to corre...				4,006.64
11/10/2023	<del>8009</del> ✓	US Bank Visa	-split- <i>VISA</i>	4485-5945-555...	336.94			3,669.70
11/10/2023			1090 · LGIP 5511 Oth...	Cover Grant Ex...			4,200.00	7,869.70
11/14/2023	1971 ✓	Baker County Librar...	6000 · Other Uses Fun...	Transfer Donat...	775.00			7,094.70
11/14/2023	<u>1973</u> ✓	<u>Ingram Library</u> Servi...	6000 · Other Uses Fun...	Account 20191...	4,200.00	✓		2,894.70

*grant expense*  
*University Audit*  
*of collection*

*✓ verified number sequence*  
*Number Series*  
*1900 Regular checks*  
*8000 ACH/Online Payments*  
*Ch 11/13/2023*