

# Baker County Library District

Board of Directors

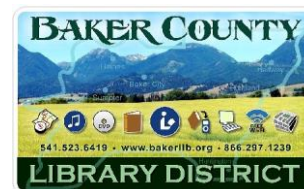
## Regular Meeting Agenda

Tuesday, Apr 9, 2024, 12:00 – 1:00 pm

Meeting simulcast via [Zoom](#)

Phone: +1 253 215 8782 US Meeting ID: 860 7254 8647 Passcode: 119399

Kyra Rohner, President



- |       |   |                   |
|-------|---|-------------------|
| I.    | <b>CALL TO ORDER</b>  | Rohner            |
| II.   | <b>Consent agenda (ACTION)</b>  | Rohner            |
|       | a. Additions/deletions from the agenda  |                   |
|       | b. Minutes of previous regular meeting  |                   |
| III.  | <b>Conflicts or potential conflicts of interest</b>   | Rohner            |
| IV.   | <b>Open forum for general public, comments &amp; communications</b>   | Rohner            |
|       | In the interests of time and to allow as many members of the public an opportunity to speak, the board asks guests to limit remarks to five (5) minutes if speaking on behalf of an individual, or ten (10) minutes if speaking on behalf of a group or organization. |                   |
| V.    | <b>OLD BUSINESS</b>   |                   |
|       | a. <b>FY24-25 Budget Committee &amp; Schedule (ACTION)</b>  | Stokes            |
|       | b. <b>Revised Form for Review of Library Materials (ACTION)</b>   | Stokes            |
| VI.   | <b>NEW BUSINESS</b>   |                   |
|       | a. <b>Medical/Dental Insurance Benefit Plan (ACTION)</b>  | Guest: Kevin Bell |
|       | b. <b>FY24-25 Budget Outlook</b>  | Stokes            |
| VII.  | <b>REPORTS</b>  |                   |
|       | a. Director   | Stokes            |
|       | b. Finance  | Hawes             |
| VIII. | <b>Agenda items for next regular meeting: May 14, 2024</b>  | Rohner            |
| IX.   | <b>ADJOURNMENT</b>  | Rohner            |

The times of all agenda items except open forum are approximate and are subject to change. Other matters may be discussed as deemed appropriate by the Board. If necessary, Executive Session may be held in accordance with the following. Topics marked with an asterisk\* are scheduled for the current meeting's executive session.

ORS 192.660 (2) (d) Labor Negotiations

ORS 192.660 (2) (h) Legal Rights

ORS 192.660 (2) (e, j) Property

ORS 192.660 (2) (a, b, i) Personnel

# Library Board Meeting – Annotated Agenda

---

Monday, Apr 9, 2024, 12:00 pm

Notes prepared by Library Director Perry Stokes

## Annotated Agenda

- |   |        |
|---|--------|
| I. CALL TO ORDER  | Rohner |
| II. Consent agenda ( <b>ACTION</b> )                              | Rohner |
| a. Additions/deletions from the agenda                            |        |
| b. Minutes of previous meeting(s)                                 |        |
| <i>Attachments:</i>   |        |
| • II.b.i. Board meeting minutes, Mar 12 2024                      |        |
| III. Conflicts or potential conflicts of interest                 | Rohner |
| IV. Open forum for general public, comments & communications      | Rohner |
| V. OLD BUSINESS   |        |
| a. Revised Form for Review of Library Materials ( <b>ACTION</b> ) | Stokes |

### *Attachments:*

- V.a.i. Request for Review of Library Materials – Draft 6

Libraries across the nation are revising their standard challenge processes and forms due to a flood of unrestrained requests from individuals and groups. As with nuisance FOIA requests, policies must be modified to provide some defense against exploitation by individuals seeking to impose a personal agenda or attempting to spitefully disrupt and delay the work of libraries when their agenda is not accepted. Libraries need to be prepared to respond to good-faith requests to review collection materials in a way that respects due process and the public's right to petition for redress of grievances while protecting individual freedoms guaranteed by the First Amendment.

“A [comprehensive analysis by The Washington Post](#) reveals a startling truth. These challenges are not the product of a mass movement, but rather the efforts of a few individuals. The ALA defines a book challenge as an attempt to restrict or remove materials based on group objections, with a ban occurring when a district removes these materials. The trend in Alabama, and nationwide, shows a focus on books discussing race, sex and gender — indicating a broader cultural conflict over what children should be exposed to in schools and libraries.

PEN America’s findings are alarming: 3,362 instances of individual book bans, affecting 1,557 titles in the 2022-23 school year, a 33 percent increase from the previous year. The Post’s investigation, involving over 150 school districts, unearthed over 1,000 challenges. Notably, the majority of these challenges were filed by just 11 individuals, with one person alone responsible for 92 challenges. These figures paint a clear picture: a tiny fraction of individuals are exerting outsized influence on the literary landscape.”

-- [Bill Britt, editor-in-chief at the Alabama Political Reporter](#) and host of The Voice of Alabama Politics

# Library Board Meeting – Annotated Agenda

---

Monday, Apr 9, 2024, 12:00 pm

Notes prepared by Library Director Perry Stokes

First presented for board review at the last meeting, I am now presenting for board approval a new “Materials Reconsideration Form” (AKA “challenge form”) based on the latest recommendations from the Oregon Library Association Intellectual Freedom Committee (OLA IFC). Although primarily a procedural document rather than policy, the eligibility and fee elements are novel policies for the district.

Currently, we use a “Materials Complaint” form officially named “Patron’s Request for Reconsideration of Library Materials”. It is available under the [Contact Us page](#) of the library website. This form was last approved in 2019 and has not changed much since originally adopted from a KCLS model. The proposed revision is almost double the number of questions, and will be 4 pages instead of one.

Significant new elements

- Renamed “**Request for Review of Library Materials**”. The language in the new title of “request for review” is deliberate. The IFC advises that libraries continue to welcome public *feedback* on materials, ensure selections are following policy, and respond to complaints. But a resource-intensive review by committee is not necessary until an advanced stage in the due process.
- Eligibility defined up front, includes requirement to first attempt resolution informally with Library Director per Collection Development policy. This is the same as with Public Complaint procedure.
- Questions are designed to help establish a contemporaneous record of facts, as if the material is on trial and the matter may one day be escalated to a court case. Information provided will help provide the kind of information required in a legal case briefing, such as
  - the relationship of the complainant to the material,
  - legally relevant facts, and
  - procedurally significant facts [(1) the cause of action (C/A) (the law the plaintiff claimed was broken), (2) relief the complainant is requesting, (3) response to typical defense raised by the library or other library users].

Information submitted in the form will help assess the merit of the petition based on constitutional legal standards such as [standing](#) (“injury in fact”) and [strict scrutiny](#) (compelling government interest, viewpoint discrimination, Miller Test, reasonableness of complaint and remedy).

- **New since March version – Questions 12, 13, 14:** these are part of finding “procedurally significant facts” – helping to determine to what degree, if any, the complainant is motivated by viewpoint discrimination.
- Signature statement specifies name will not be kept confidential

# Library Board Meeting – Annotated Agenda

Monday, Apr 9, 2024, 12:00 pm

Notes prepared by Library Director Perry Stokes

## b. FY24-25 Budget Committee & Schedule

Stokes

### Attachments:

- VI.b.i. Budget Calendar

As presented at the March meeting, the Board Packet includes a calendar of legal publication window dates and meetings. The primary Budget Committee meeting is proposed for Wednesday, May 22 at 6:00 pm. Note: this time is an hour later than we have traditionally met in order to accommodate a preceding event in the library conference room.

All Budget Committee appointive members confirmed they are willing and available to serve for the meeting date and time of May 22. I request the Board re-appoint the following individuals to the Budget Committee this year.

### Appointive Members

	Name	City	Term start (3 years)	Term expiration	Confirmed
1	Aletha Bonebrake	Baker City	5/2022	6/30/2024	YES
2	Linda Collier	Halfway	5/2022	6/30/2024	YES
3	Jacque Cobb	Baker City	5/2023	6/30/2025	YES
4	Joy Leamaster	Baker City	5/2024	6/30/2026	YES
5	Gary Dielman	Baker City	5/2023	6/30/2025	YES

## VI. NEW BUSINESS

### a. Medical/Dental Insurance Benefit Plan (ACTION)

Guest: Kevin Bell

#### Attachments:

- VI.a. SDIS health insurance benefit rates FY2024-2025

Mr. Kevin Bell, agent from Clarke & Clarke Insurance, will review the district's health insurance plan, coverage options, and rate change of approximately 6% for FY24-25. He last presented to the Board in April 2019.

### b. FY24-25 Budget Outlook

Stokes

#### Attachments:

- VI.b.i. To be delivered at meeting

## VII. REPORTS

### a. Director

Stokes

- To be delivered at meeting

### b. Finance

Hawes

#### Attachments:

- VII.b.i. Financial Reports
- VII.b.ii. Approved bills list

# Library Board Meeting – Annotated Agenda

---

Monday, Apr 9, 2024, 12:00 pm

Notes prepared by Library Director Perry Stokes

**VII. Next meeting: May 14, 2024** **Rohner**

Future meeting agenda items

- Financial Management Policy
- FY23-24 Supplemental Budget

**VIII. ADJOURNMENT** **Rohner**